

# Beaufort County

## 2019/20 Transportation Committee Plan (CTCP)



# **Beaufort County 2019/20 Transportation Committee Plan (CTCP)**

## **Program Goal**

The goal of the Beaufort County Transportation Committee (CTC) is to provide the citizens of the county with the best and safest roads, bridges, and sidewalks possible with the funds for which the CTC are responsible for managing.

## **Program Overview**

The CTC is composed of eleven (11) members that are appointed by the Beaufort County Council. The members of the CTC are appointed from and represent each of the counties eleven political districts. All members of the CTC are highly encouraged to work hand in hand with their Council members to assure an integrated approach and to provide at a minimum quarterly update of the voluntary service provided to the county.

Beaufort County has an Engineering, Public Works, and Traffic Engineering Departments that are equipped to design and maintain county-maintained roadways. The county has levied an annual special motor vehicle fee (TAG) of \$16.50 per registered vehicle in the county. These funds are intended to be used to pave, maintain and improve dirt and secondary paved roads within the County roadway system, in concert with the South Carolina Department of Transportation (SCDOT) "C" fund allocations.

The CTC intends to cooperate and work closely with the appropriate Beaufort County departments and the administrative staff to provide the necessary guidance for County Council to improve as many roads and other transportation-related facilities as possible with the funds allocated.

The CTC also will cooperate and work with the Lowcountry Council of Governments (LCOG) and Metropolitan Planning Organization (MPO) in the coordination of the Lowcountry Area Transportation Study (LATS) through involvement in the Transportation Improvement Program (2015-2019 TIP). This involvement will enhance the CTC mission of prioritizing primary transportation system needs as well as the primary and secondary road system of Beaufort County

to best serve the public. The Chairman or the selection of an alternate representative of the CTC will provide such coordination with the LATS support staff as a member of the Technical Committee.

The countywide Transportation Plan (TRANS PLAN), as adopted by the CTC, was initially submitted for approval to the SCDOT on February 3, 1994. Annual updates, including this version, will be provided as approved during the last CTC meeting of the calendar year annual submission and for approval by SCDOT in accordance with the current provisions of South Carolina Code of Law Section §12-28-2740 (the C-Fund law passed by the South Carolina General Assembly).



## **Organizational Structure**

The Beaufort County CTC is structured with the election of a Chairperson, Vice Chair and the selection of a Treasurer. The Chairman and Vice Chairperson shall be elected from the majority of the Committee's membership during the first meeting of the Committee of each calendar year. The Treasurer shall be selected annually from the Committee's membership as qualifications dictate and appointed by the Chairperson, with Committee approval.

The County Engineer's office shall provide the Treasurer all necessary financial documentation to the CTC with the most up to date recorded fund balances and pending expenditures of the CTC financial projections concerning CTC programs. It is the responsibility of the Treasurer to provide the CTC membership at announced meetings the printed "C Fund Program" expenditures spreadsheet report for the

calendar year of programs and to be able to respond to questions concerning past reports and to provide program financial guidance.

Membership on the CTC will require that all members of the Committee shall attend a majority of the annual CTC meetings with prior notification to the Chairmen if members needs to be absent. Members shall not not miss two concurrent unexcused meeting attendances in a calendar year. Failure to meet the scheduled meeting attendance requirement shall permit the Chairperson to seek out from County Council the selection of a replacement representative for the appropriate County Council district representative for an appointment.

The listing of district representatives is attached to the plan within the appendix #1.

## **Program Administration**

Communications, coordination, questions, and request to appear before the CTC should be addressed to the following:

Mr. Kraig L. Gordon, Chairman

or

Mr. Robert McFee, PE., Division Director for Construction, Engineering, and Facilities  
Post Office Box 1228  
Beaufort, South Carolina 29901  
Telephone: (843) 255.2700



## **Funding Administration**

The Beaufort CTC elects and requests to receive its monthly allocation of funds directly from the SCDOT Commission. The annual distribution of money is deposited with the Beaufort County Treasurer and in coordination with the County Chief Financial Officer (CFO) to perform the necessary accounting for such funds, in concert with the County Engineer's Office and the CTC Treasurer. Expenditures will only be dispensed upon written approval of the CTC Chairman or Vice Chairman for projects within the work program and approved by the majority of the CTC Committee membership. The expenditure and documentation of these funds shall be in accordance with the requirements of Code §12-28-2748 (A), including the required spending on the SCDOT system (minimum of 25.0% of total allocated funds), and the CTC Treasurer shall assist in supervising and maintaining such official records. The CTC will review all final bids for proposed construction at scheduled meetings of the membership, with a majority of the CTC approving only projects in concert with the Beaufort County Engineer before such CTC projects are presented to the Public Facilities Committee and County Council for approval awarding to qualified contractors. SCDOT projects shall be submitted to the appropriate personnel at the SCDOT for agency implementation and project management scheduling as outlined by the SCDOT Commissions guidelines.

The SCDOT "C" funds are apportioned to each County as part of the annual July through September state budgeting process (SBP) in the following manner utilizing the baseline of data as related to Beaufort County:

- One-third of total funds based on the ratio of the land area of the county to the land area of the state. (587 square miles or 1.95% of the state total)
- One-third of total funds based on the ratio of county population to state population as determined by the latest ten-year census (162,233 county population or 3.51% of the state total), and
- One-third of total funds based on the ratio of rural roadway mileage in the county to rural road mileage in the state (1,506 miles or 2.30% of the state total).

The allocations provided by the SCDOT to Beaufort County are structured along the following guidelines:

- Total Beaufort County “C” Funds allocation by the state fiscal year for the State Funding Year (SFY) 2019/20 equals \$2,495,000.00.
- SCDOT donor funds provided to Beaufort County are apportioned based on a ratio of the county’s user gasoline tax fees contributed more than its “C” fund apportionment of the total excess contributions of all South Carolina counties. SFY 2019/20 Beaufort County Donor Bonus allocation equals \$325,446.00.

To assist with the contingency planning process, it is a policy of the CTC to achieve and maintain a half-million-dollar reserve fund for unscheduled program request to assure a timely response to such occurrences. Such an application shall be presented by the district representative of the CTC for which the individual request is located to include a completed petition by the residents, supporting documentation from the Director’s of Engineering, Public Works or Traffic Engineering in support of such a request and photographic documentation of the physical site conditions, project estimate for rehabilitation and prior justification based upon the Pavement Management System’s (PMS) county or SCDOT rating factors or the 2019 county dirt road inventory rating factor.

Beaufort County, through the Engineering, Public Works and Traffic Engineering may provide when it is cost beneficial to offer the following services for each project:

- Design criteria per the approved Beaufort County design and engineering standards
- Accepted national traffic engineering standards in keeping with SCDOT procedures for traffic management and construction practices.
- Annual roadway maintenance operational cost based upon Public Works or SCDOT maintenance cost.
- Accepted CTC principles for PMS rehabilitation of paved roadways within the appropriate system.

- Acquisition of right-of-way (R/W) and necessary easements in the ability to permit construction of the requesting roadway in keeping with Beaufort County Council policy for construction and maintenance procedures.
- Procurement of construction contracts.
- Project supervision and quality assurance, and
- Compliance with minority and women-owned business requirements under the current South Carolina Code §12-28-2930.

Beaufort County Engineering, Public Works, and Traffic Engineering conduct their procurement and engineering activities in compliance with applicable South Carolina law and accepted departmental design standards and critique.

## **Program Priorities**

The goal of the CTC is to cooperate with the SCDOT in constructing and maintaining existing, and future roadways in Beaufort County in keeping with the present SCDOT “C” funds minimum funding guidelines (25.0% of the “C” funds received from the SCDOT gasoline tax payments, not to include donor fund allocations). Within the Beaufort County maintained roadway system, consideration will be given to road improvements to include rocking / paving / resurfacing, widening and/or roadway realignment, extending shoulders, traffic signs/signals, drainage improvements, intersection improvements, turn lanes, sidewalks and pavement markings. Projects will be prioritized based upon a developed five (5) year plan based upon appropriate rating summary systems (2019 dirt road inventory & PMS inventory) prepared in cooperation with the Beaufort County Engineer’s office after all pertinent information has been reviewed by the CTC. Additionally, the CTC will evaluate other capital improvement proposals based upon the individual merits of each project based on the appropriate funding sources to address the requested improvement project in keeping with mission and scope of the CTC.



The CTC presently utilizes several methodologies to evaluate and determine the selection process for the request for improvements to be accomplished on an annual review basis. Such methods shall include:

- Rocking and paving of dirt roads in keeping with the goals of the CTC reflects that Beaufort County presently has 76.4 miles of unpaved dirt roads in the system. One of the CTC's objectives is to improve as many of these dirt roads in the system as financially possible, with the understanding that the community will provide the necessary easement and R/W. Such a commitment of easements and R/W acquisition is the responsibility of the residents to petition the County Engineer's Office with the required signatures stating the adjacent property owners will grant such R/W and easements to permit the improvement (roadway paving, roadway rocking, etc.) to be completed. Additional standards of prioritization may be utilized in keeping with the establishment of paving dirt roads. Such neighborhood-based request shall be submitted during the first calendar quarter of each calendar year, and the County Engineer will present their technical recommendations to the CTC during the second calendar quarter of each year of all dirt roads requested to be improved upon request submitted. The CTC or their agent shall notify the neighborhood representative of the findings during the third calendar quarter of the recommendations based upon the discussions of the CTC.

Members of the CTC can be appointed to assist in obtaining R/W and all necessary easements.

Approved projects shall be programmed based upon the annual master plan of the County Engineer's Office presented to the CTC based on the work program and funding for such construction projects. (Attached is a copy of the necessary documentation to be completed and submitted to the County Engineer's Office appendix #2 & #4.)

- In addressing the assistance to municipalities, and other qualified governmental agencies requesting CTC funding for various construction/maintenance projects, the requesting agency shall provide the County Engineer's Office with a formal written request outlining the description of the project, timelines, a complete break down of the estimated cost and percentages of a joint financial participation for the funding requested of the CTC.

All projects are to comply with the established guidelines of accepted projects (sidewalks, paving, resurfacing, etc.) as outlined by this organizations established procedures. Such request are accepted on an annual basis during the first calendar quarter in keeping with the timelines of the requesting the to permit a structured planning process for allocation of funds under the guidelines of the CTC. Attached is a copy of the necessary written application documentation to be completed and submitted to the County Engineer's Office in appendix #2 & #4.

When a municipal or other governmental agency is approved by the CTC as part for a joint funding project and/or construction project, the approved CTC comittment many not be adjusted upward without the consent of the CTC. All proposed project estimates are for general planning informational purposes and do not constitute an agreement of the funding to be utilized by any agency other than the CTC.

Upon notification by the CTC and notification of the consent to participate in a joint funding project, the municipality and/or other governmental agency shall provide prior to the approval of final payment by the CTC, all the supporting documentation and requirements as established by the SCDOT office of CTC Programs in compliance with SCDOT annual audits. (Appendix "8" provides a listing of these requirements). It is recommended, that all applicants review the SCDOT audit requirements prior to making application to assure the compliance with the state funding requirement.

## **Pavement Management Systems**

In 2016/17 the CTC implemented the utilization of the Pavement Management System (PMS) to establish a asphalt pavement rehabilitation management plan and upgrading of the county and SCDOT secondary roadway systems through an established engineering management system. Pavement management is the process of planning the maintenance and repair of the counties road network to optimize the life cycle of the existing pavement conditions. The PMS process incorporates life cycle costs into a more systematic approach to minor and significant roadway maintenance and rehabilitation projects. The needs of the complete system, as well as the budgeting projections, are considered before improvements are implemented. Pavement management encompasses the many aspects and tasks needed to maintain a quality pavement inventory, and ensure that

the overall condition of the Beaufort County road system will be sustained at an established level.

As part of the PMS, the CTC selects a qualified pavement engineering firm to assist as the central project point of data collection, analysis and development of a multi-year work program to assure the successful implementation. Specific points of data collection included the roadway conditions, R/W data collection such as signage, width, and related information and the conversion to a Geographic Information System (GIS) that works in concert with the counties public access county mapping system.



Based on the 2016/17 data the paved roadway system of the county, the survey reflected that sixty-eight (68%) percent (148.24 miles) of the system is in “good” condition, twenty-six (26%) percent (48.95 miles) are in “fair” condition, four (4%) percent (5.47 miles) are in “poor” condition and two (2.0%) percent (1.58 miles) are in “very poor” condition.

The second phase of managing the pavement system is to address solutions to the various pavement distress conditions by determining the most cost-effective treatment with the most extended pavement life as the return of capital improvement. In identifying the three treatment alternatives (preservation, rehabilitation, and reconstruction), specific data is measured, and precise pavement values are established. Known as Pavement Quality Index (PQI), which takes into consideration:

- Pavement serviceability index (PSI) is used to represent roughness.
- Pavement distress index (PDI) is used to represent distress and,
- Pavement quality index (PQI) is used to represent an overall condition index.

In the considering the strategic planning in utilizing the PMS program, having a common rating factor terminology between the CTC, County Engineering Department and the SCDOT is critical, and utilizing the “PQI” factor for project selection and discussion has been a strong asset.

The objective of this process is to define the most appropriate pavement preservation technique available for the road. Alternatives to be considered include:

	PQI	PCI	Classification	LOS	Treatments
Preservation	3.7-5.0	85-100	Very Good	A	Fog seal, rejuvenator
Preservation	3.0-3.6	70-85	Good	B	Slurry seal, chip seal, micro-surface, stress-absorbing membrane interlayer
Rehabilitation	2.2-2.9	60-70	Fair	C	Hot mix asphalt overlay
Rehabilitation	1.8-2.1	40-60	Poor	D	In-place recycling, hot mix asphalt overlay
Reconstruction	0.0-1.7	0-40	Very Poor	E	Full depth reclamation, cement reinforced

In accomplishing the objectives of a managed county-maintained pavement management system, the CTC has developed for implementation a five-year work program based upon the improvements to the targeted roadways with the correct pavement preservation technique with an average two-million (\$2,000,000) dollar allocation for corrective contractual services. (Attached in the appendix is the 2017/18 Five Year Program for review.)

Qualified governmental agencies may submit their listings of municipally maintained roads for consideration as part of the CTC's PMS program. Such a submission will be to list all roadways (starting and ending points) with mapping details for inclusion as part of existing procedures of the PMS evaluation system as part of the next county wide PMS study. Upon successful completion of the pavement evaluation process, municipal roadways may be incorporated into the counties PQI system for future consideration by the CTC to apply the most beneficial life cycle rehabilitation program to be utilized as part of the countywide system based upon the Availibility of funds and in keeping with mission & scope of the CTC.

## **Dirt Road Acceptance to the System**

Within the boundaries of Beaufort County, there are three-hundred and thirty nine (339) miles of private dirt roads that fall into several categories of private maintenance.

In 2019 Beaufort County Engineering Department completed a dirt road inventory and system ranking and established a 5 year paving priority based upon engineering principles and objective criteria to help guide public policy discussions concerning further roadway improvements.

The existing County Council policy (policy statement 15 & 17) outline established guidelines for accepting dirt roadways into the county system. Based upon the excessive cost of accepting and upgrading such private roadways, the CTC requires that all privately maintained dirt roadways shall be brought up to accepted paved County Engineering Department design standards to include all the necessary right of way and drainage easements in advance of consideration.

Alternatives for the construction of applicant dirt roadways seeking transfer into the county's roadway system include:

- Adjoining property owners may wish to create a special tax district in keeping with county guidelines for the construction of such roadways, and/or
- Property owners may utilize engineering and construction firms on their own to construct an improved roadway. This development effort should include right of way, drainage easements and construction plan to be inspected in advance and during the construction phase by the appropriate office for possible acceptance into the public system.

## Prioritizing Projects

The CTC will use information from the SCDOT, Lowcountry Council of Governments (LCOG), the Beaufort County Engineering, Public Works and Traffic Engineering Departments, and from the municipalities concerning the condition of secondary roads and bridges in the state, county, and municipal systems to determine their appropriateness for capital improvements and/or expansion of the existing transportation-related systems. All qualified agencies wishing to request the utilization of CTC funds shall submit the appropriate written project sheets as previously outlined in accordance to CTC annual planning mission & scope procedures.

Annually the CTC and the SCDOT District Engineering Services shall meet and plan a two-year cycle of pavement rehabilitation for state-maintained roadways in Beaufort County. Such a process shall be focused upon the utilization of the principles of the SCDOT PMS system as the basis for selecting roadways based upon the available funding.



The CTC, through the Beaufort County Engineer's Office, will rate and evaluate all local roads not in the state system utilizing the PMS process and may choose to solicit recommendations and input from local officials, citizens, and neighborhood

associations in accordance with the approved Beaufort CTC paving and dirt road improvements rating systems via established roadway resurfacing procedures, and accepted design criteria for transportation system improvements. The CTC will utilize the most recent engineering reporting tools to assist in the development and implementation of a county roadway master plan.

The CTC shall review recommendations presented by the County Engineer on behalf of County Council and will consider proposals submitted by the SCDOT Resident Maintenance and/or Construction Engineer for roadways to be improved and the appropriate guidance shall be provided in the establishment of programs of maintenance, and construction for public roads in Beaufort County.

The County Engineer in concert with the CTC will establish on an annual basis the prioritization of projects as part of this report during the fourth calendar quarter for submission to all the appropriate parties of CTC interest.

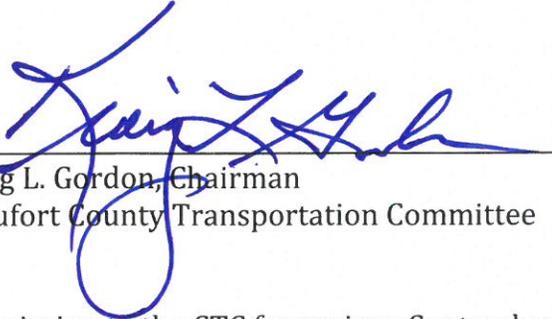
A goal of the CTC is to meet the transportation needs of the entire county and state roadway system to include the municipalities as appropriate. Consideration will be given to the distribution of funds and projects among the eleven (11) County Council districts and including all municipalities within the County based upon accepted CTC engineering guidelines and principles. The CTC will not utilize an allocation or quota system for distribution of projects for the political districts, yet shall use such factors as population, traffic studies, road rating systems, environmental impacts, R/W and easement acquisition, numbers of households served, and similar considerations.

## **Resurfacing and Rehabilitation of Roadways**

The CTC will allocate such funds as it deems appropriate on an annual basis for resurfacing utilizing adopted PMS evaluation procedures or related qualified applications for roadway repair and roadway upkeep of existing secondary State and County pavement roads and bridges.

## Revision of the Plan

The CTC will annually review and revise the County Transportation Committee Plan (CTCP), make changes, or deletions, and shall be submitted to SCDOT for approval for implementation.



Kraig L. Gordon, Chairman  
Beaufort County Transportation Committee

Submission to the CTC for review: September 18, 2019.  
CTC Presentation for approval: TBD.

### Attachments:

1. 2019/20 Beaufort County Committee Roaster.
2. Beaufort County Citizens: Petition for Improvements to County Maintained Roads
3. 2016/17 Five Year PMS Work Program.
4. CTC: Petition for Improvements to Publically Maintained Roads
5. 2019 Resolution 2019/24: Dirt Road Improvements
6. 2019 Five Year Dirt Road Year Plan.
7. County Council Dirt Road Acceptance Policies #15 & #17.
8. SCDOT Annual Review Checklist.
9. CTC Project Accounting Spreadsheet.
10. 2019 CTC Dirt Road Inventory.



Seeking Reappointment  
 Intent Unknown  
 Vacancy / Resignation

Seeking Reappointment  
 Intent Unknown  
 Vacancy / Resignation

**BEAUFORT COUNTY TRANSPORTATION COMMITTEE**

	<u>Telephone</u>	<u>Council Appointed</u>	<u>Council Reappointed</u>	<u>Term- Years</u>	<u>Term Expires</u>	<u>CC District</u>	<u>Ethnicity</u>	<u>North/ South</u>	<u>Gender</u>
1. Jim Backer (Council District 5) 88 Winding Oak Drive Okatie, SC 29909 <a href="mailto:jimbacker88@gmail.com">jimbacker88@gmail.com</a>	(H)843-645-4557 (M)610-597-8495	4/22/2019 (partial term)			2/21	5	Caucasian	North	Male
2. Joe DeVito, Treasurer (Council District 4) 1805 West Vine Drive Port Royal, SC 29935 <a href="mailto:jdevito@lucity.com">jdevito@lucity.com</a>	(H)843-525-6919 (M)843-812-8066	11/9/2015	2/25/2019	4	2/23	4	Caucasian	North	Male
3. Christopher England (Council District 7) 2 Sweet Grass Lane Bluffton, SC 29910 <a href="mailto:chrisengland00@gmail.com">chrisengland00@gmail.com</a>	(H)843-345-2864	9/12/2016	3/13/2017	4	2/21	7	Caucasian	South	Male
4. Craig Forrest (Council District 6) 25 Wandering Daisy Drive Bluffton, SC 29909 <a href="mailto:jcraig@hargray.com">jcraig@hargray.com</a>	(H)843-705-2610 (M)843-295-9098	12/14/2015	2/25/2019	4	2/23	6	Caucasian	South	Male
5. John Glover (Council District 3) 31 Oaks Plantation Road St. Helena Island, SC 29920 <a href="mailto:veronicamiller34@gmail.com">veronicamiller34@gmail.com</a>	(H)843-838-2571	2/20/2017		4	2/21	3	African American	North	Male
6. Kraig Gordon, Chairman (Council District 8) 201 Summerton Drive Bluffton, SC 29910 <a href="mailto:kgordon@gordonconst.com">kgordon@gordonconst.com</a>	(H)843-757-8719	11/9/2015	2/25/2019	4	2/23	8	Caucasian	South	Male

Seeking Reappointment  
 Intent Unknown  
 Vacancy / Resignation

Seeking Reappointment  
 Intent Unknown  
 Vacancy / Resignation

BEAUFORT COUNTY TRANSPORTATION COMMITTEE

	<u>Telephone</u>	<u>Council Appointed</u>	<u>Council Reappointed</u>	<u>Term- Years</u>	<u>Term Expires</u>	<u>CC District</u>	<u>Ethnicity</u>	<u>North/ South</u>	<u>Gender</u>
7. Stephen Hill (Council District 9) 1186 Haig Point Road Daufuskie Island, SC 29915 <a href="mailto:vze283bj@yahoo.com">vze283bj@yahoo.com</a>	(H)843-842-2520 (O)843-505-1093	3/12/2018 (partial-term)			2/21	9	Caucasian	North	Male
8. Mark McCain, Vice Chairman (Council District 2) 330 Westbrook Road St. Helena Island, SC 29920 <a href="mailto:mmccain2016@gmail.com">mmccain2016@gmail.com</a>	(H)843-812-4044 (O)843-963-7099	12/14/2015	2/25/2019	4	2/23	2	Caucasian	North	Male
9. Joseph Stroman, Jr. (Council District 1) 10 Stroman Lane P.O. Box 4292 Beaufort, SC 29903 <a href="mailto:jssigma@hargray.com">jssigma@hargray.com</a>	(H)843-524-4871	12/14/2015	3/27/2017	4	2/21	1	African American	North	Male
10. Brian Winslow (Council District 11) (sub from Dist. 2) 16 Jasper Lane Beaufort, SC 29907 <a href="mailto:winslow@centurylink.net">winslow@centurylink.net</a>	(H)843-986-1096 (M)843-200-2775	5/28/2019 (partial-term)			2/23	11	Caucasian	North	Male
11. Luana Graves Sellars (Council District 10)(sub from Dist. 11) 90 Gloucester Road, 1204 Harbourmaster HHI, SC 29928 <a href="mailto:lmgsellars@gmail.com">lmgsellars@gmail.com</a>	(H)843-715-3506 (O)954-770-5826	6/10/2019 (partial-term)			2/23	10	African American	South	Female



Seeking Reappointment

Seeking Reappointment

**Intent Unknown**  
**Vacancy / Resignation**

**Intent Unknown**  
**Vacancy / Resignation**

\* Members serve the same term as the appointing member of Council.

**Authorized Membership: 11**

(11 - one from each Council district)

**Vacancy:** 1

**Terms Expired:** 0

**Historical Background:**

Ordinance 2015 / 31

Beaufort County Legislative Delegation Resolution adopted June 29, 2015



**Beaufort County Citizens  
Petition for Improvements to County Maintained Roads**

In accordance with the Beaufort County Transportation Committee and County Road Maintenance Program, we the owners of property adjacent to

\_\_\_\_\_  
(Road Name)

are submitting this petition for the requested improvements shown on Page 1. If **right of way (ROW) has not been deeded to the County for this roadway, we are aware that it will be necessary to formally donate the necessary right of way for the requested roadway improvements in accordance with the County's Road Acceptance Application.** We the undersigned agree formally with this requirement.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Name (Signature)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Day Time Phone Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Tax Map Parcel Number

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Name (Signature)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Day Time Phone Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Tax Map Parcel Number

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Name (Signature)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Day Time Phone Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Tax Map Parcel Number

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Name (Signature)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Day Time Phone Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Tax Map Parcel Number

Year 1 Paving Plan

Street Name	Termini	Tot. Length (miles)	ADT	Scaled PQI	Treatment	Construction Estimate
MALPHRUS RD	Fording Island- Foreman Hill Rd	1.12	5500	0.44	HMA OVERLAY	\$180,521.38
ARROW RD	Hwy 278- New Orleans Rd	0.14	9200	0.51	HMA OVERLAY	\$62,192.21
STARFISH DR	Folly Field Rd- Sand Dollar Rd	0.15	4000	0.52	IN PLACE RECYCLING	\$116,886.61
BEACH CITY RD	William Hilton Rd- Traffic Circle	0.61	8200	0.54	HMA OVERLAY	\$328,539.72
LEG O MUTTON RD	Fording Island Road- Marshland Rd	0.85	5500	0.58	HMA OVERLAY	\$236,863.46
BLUFF RD	Sams Point Rd- Planters Cir	0.12	11000	0.59	HMA OVERLAY	\$34,313.64
NEW ORLEANS RD	William Hilton Pkwy- Pope Ave	0.75	8600	0.59	HMA OVERLAY	\$68,709.65
WEXFORD DR	William Hilton Pkwy- Traffic Circle	0.24	13632	0.62	ULTRATHIN OVERLAY	\$25,451.85
BLUFFTON PKWY			21600	0.63		
	Okatie Hwy to Hampton Pkwy	5.12			HMA OVERLAY	\$750,296.84
	Hampton Pkwy to Buckwalter Pkwy	5.18			SLURRY SEAL	\$103,221.97
	Buck Island to Simmonsville	1.36			RECLAIMITE	\$35,000.00
		15.64				\$1,941,997.33

YEAR 2 PAVING PLAN

Street Name	Termini	Tot. Length (miles)	ADT	Scaled PQI	Treatment	Construction Estimate
BLUFFTON PKWY	Buckwalter to Buck Island	3.70	21600	0.63	HMA OVERLAY	\$ 1,181,544.37
	Simmonsville to Buckingham Plantation	5.80			SLURRY SEAL	\$ 383,513.33
MATHEWS DRIVE	Traffic Circle at Mathews Dr & Beach City Rd	0.06	10900	0.65	SLURRY SEAL	\$ 1,214.62
PEMBROKE DRIVE	William Hilton to Traffic Circle	1.69	6900	0.65	SLURRY SEAL	\$ 69,025.69
BUCKWALTER PKWY			19400	0.65		
	Forcing Island to Parkside	1.82			SLURRY SEAL	\$ 72,010.51
	Parkside to Bluffton Pkwy South	1.18			HMA OVERLAY	\$ 371,621.89
		14.25				\$ 2,078,930.41

YEAR 3 PAVING PLAN

Street Name	Termini	Tot. Length (miles)	ADT	Scaled PQI	Treatment	Construction Estimate
BUCKWALTER PKWY	Parkside to Bluffton Pkwy North	0.59	19400	0.65	SLURRY SEAL	\$ 95,617.98
	Bluffton Pkwy to Bluffton Pkwy South	1.45			HMA OVERLAY	\$ 489,708.14
	Bluffton Pkwy to Bluffton Pkwy North	1.45			SLURRY SEAL	\$ 77,018.66
	Bluffton Pkwy to May River Rd.	2.94			SLURRY SEAL	\$ 107,957.81
LAKE POINT DR	Bluffton Pkwy-Terminus	0.81	5100	0.67	ULTRATHIN OVERLAY	\$ 69,951.77
PARKSIDE DR	Buckwalter Pkwy-Terminus	1.24	3400	0.68	HMA OVERLAY	\$ 348,469.60
RED CEDAR ST	Bluffton Pkwy-Hornbeam St	0.70	3500	0.76	SLURRY SEAL	\$ 59,430.19
SOUTHWOOD PARK DRIVE	William Hilton Pkwy- Terminus	0.29	3500	0.79	ULTRATHIN OVERLAY	\$ 28,078.49
BUCKINGHAM PLANTATION DR	Fording Island Rd-Bluffton Pkwy	0.31	4000	0.81	SLURRY SEAL	\$ 17,513.12
SHERIDAN PARK CIR	Fording Island Rd-Fording Island Rd	0.59	3500	0.82	SLURRY SEAL	\$ 24,594.05
PERSIMMON ST	Sheridan Park Cir- Hornbeam St	0.74	2500	0.91	HMA OVERLAY	\$ 134,981.62
RIVERS END DR	Okatie Hwy-Terminus	0.36	1200	0.91	FDR	\$ 246,334.30
ELEANORE FINE RD	Laurel Bay Rd to Terminus	0.06	40	0.96	Reconstruction	\$ 44,749.28
OAKVIEW ROAD	Spanish Wells Rd-Spanish Wells Rd	0.56	2500	0.98	HMA OVERLAY	\$ 118,527.10
MALPHRUS RD		1.12			Reclamite Yr 1 Overlay	\$ 18,428.45
ARROW ROAD		0.14			Reclamite Yr 1 Overlay	\$ 2,928.10
STARFISH DRIVE		0.15			Reclamite Yr 1 Overlay	\$ 3,199.50
BEACH CITY ROAD		0.61			Reclamite Yr 1 Overlay	\$ 24,387.60
LEG O MUTTON ROAD		0.85			Reclamite Yr 1 Overlay	\$ 27,641.75
BLUFF RD		0.12			Reclamite Yr 1 Overlay	\$ 2,195.20
NEW ORLEANS ROAD		0.75			Reclamite Yr 1 Overlay	\$ 4,731.10
BLUFFTON PARKWAY (Okatie Hwy to Hampton Pkwy)		1.16			Reclamite Yr 1 Overlay	\$ 55,715.80
		16.99				\$ 2,002,159.61

YEAR 4 PAVING PLAN

Street Name	Termini	Tot. Length (miles)	ADT	Scaled POI	Treatment	Construction Estimate
BEACHWOOD DRIVE	William Hilton Pkwy- Segment End	0.02	1380	0.99	FDR	\$ 35,550.84
DOLPHIN POINT DR	Islands Gswy- Terminus	1.50	1320	1.02	HMA OVERLAY	\$ 373,048.35
CHEROKEE FARMS RD	Canavan Pl-Joe Frazier Rd	1.20	1650	1.03	HMA OVERLAY	\$ 41,793.69
SHERINGTON DR	Sheridan Park Cir-Terminus	0.30	2500	1.03	SLURRY SEAL	\$ 12,129.34
MARSH RD	Boundary St-Duke St	0.31	2000	1.05	HMA OVERLAY	\$ 68,351.77
EVAN WAY	SC 170-Starsline Cir	0.32	2500	1.08	SLURRY SEAL	\$ 15,013.31
FOREMAN HILL RD	Malphrus Rd-Ulmer Rd	1.03	2500	1.11	CHIP SEAL	\$ 42,329.53
PLANTATION PARK DR	Simmons Rd-Bend Rd	0.32	2500	1.11	SLURRY SEAL	\$ 14,859.96
NATURES WAY	Pembroke Dr-Augusta Ln	0.03	1250	1.13	MILL & OVERLAY	\$ 7,160.15
KORBER COURT	Oak Marsh Dr-Terminus	0.08	60	1.15	FDR	\$ 57,714.10
PAIGE DR	Oakmont Dr- Terminus	0.07	50	1.17	RECONSTRUCTION	\$ 95,585.38
PALMETTO BUSINESS PARK	278- Termini	0.42	2000	1.18	HMA OVERLAY	\$ 83,545.66
JOHNSON RD	Indian Point Rd- S-7-268	0.28	1130	1.28	HMA OVERLAY	\$ 41,383.02
SKOSHI CT	Oakmont Dr- Terminus	0.02	40	1.32	RECONSTRUCTION	\$ 13,049.22
OLD SALEM RD	Old Jericho Rd- Salem Rd	0.75	1800	1.33	HMA OVERLAY	\$ 133,237.30
CORPUS CHRISTI	New Orleans Rd-Terminus	0.06	1100	1.33	HMA OVERLAY	\$ 10,922.06
SAWMILL FOREST DR	Trimblestone rd-Terminus	0.35	1200	1.38	HMA OVERLAY	\$ 152,288.13
BURTON WELLS RD	Joe Frazier Rd- Pine Grove Rd	0.90	1150	1.43	HMA OVERLAY	\$ 82,377.90
LAKE LINDEN DR	Entrance-Outlet	1.51	1500	1.44	HMA OVERLAY	\$ 266,740.81
PONY AVE	Clydesdale Cir-Palomino Dr	0.19	150	1.46	RECONSTRUCTION	\$ 109,655.74
ROOKS BRIDGE DR	Parkside Dr-Knightsbridge Dr	0.40	1800	1.46	HMA OVERLAY	\$ 71,386.62
GOETHE RD	Bluffton Pkwy- Joe Hamilton Ln/Hildebrand Rd- May River Rd	0.35	1500	1.54	ULTRATHIN OVERLAY	\$ 19,086.41
PIN OAK ST	9th Ave- Able St	0.58	1800	1.57	SLURRY SEAL	\$ 25,106.52
SUNNY PL	Springfield Rd-Terminus	0.14	140	1.59	SAMI	\$ 26,340.05
MURRAY DR	Laurel Bay Rd- Blackburn Pierce Dr	0.75	1020	1.59	CHIP SEAL	\$ 28,416.46
RIVERS HILL RD	County Shed- Dirt	0.14	380	1.59	SAMI	\$ 18,039.32
NINTH AVE	Bluffton Rd- Red Cedar St	0.48	1200	1.60	SLURRY SEAL	\$ 24,804.25
BLUFFTON PARKWAY (Buckwalter to Buck Island)		1.85			Reclamite Vr-2 Overlay	\$ 88,672.00
BUCKWALTER PARKWAY (Parkside to Bluffton Pkwy South)		0.59			Reclamite Vr-2 Overlay	\$ 28,013.50
		14.94				\$ 1,986,601.39
		29.88				\$ 66,491.27

Year 5 Paving Plan

Street Name	Termini	Tot. Length (miles)	ADT	Scaled PQI	Treatment	Construction Estimate
GARDNER DR	278-Leg o Mutton Rd	0.90	1920	1.60	SLURRY SEAL	\$ 136,274.48
QUARTER HORSE RD	Clydesdale Cir- Palomino Rd	0.19	150	1.63	FDR	\$ 510,690.96
WILLOWTRACE LN	Lakepoint Dr- Broadland Cir	0.11	1500	1.63	SLURRY SEAL	\$ 5,225.69
CARDINAL COURT	Cardinal Rd-Terminus	0.06	1200	1.64	SLURRY SEAL	\$ 2,934.77
SANDY POINTE DR	SkyLark Dr-Sunny Glen Dr	0.32	1800	1.64	ULTRATHIN OVERLAY	\$ 28,468.71
KNIGHTSBRIDGE RD	Terminus-Terminus	0.81	1500	1.64	SLURRY SEAL	\$ 33,175.04
SANDY BEACH TRAIL	Burkes Beach Trail-Bradley Cir	0.21	1250	1.65	SLURRY SEAL	\$ 8,692.94
SOPERTON DR	Parking Lot-Terminus	0.27	1500	1.67	SLURRY SEAL	\$ 11,983.20
CHERRY POINT RD	Okatie Hwy-Unsurfaced	0.22	2000	1.67	SLURRY SEAL	\$ 12,843.57
ANN SMITH DR	Burnt Church Rd-Soperton Dr	0.55	1500	1.67	SLURRY SEAL	\$ 24,678.05
JONESVILLE ROAD	Spanish Wells Rd -Terminus	1.24	1500	1.67	ULTRATHIN OVERLAY	\$ 104,233.83
PALMETTO PARKWAY	William Hilton-Mathews Dr	0.37	2000	1.68	ULTRATHIN OVERLAY	\$ 46,803.61
CARDINAL ROAD	Beach City Rd-Mathews Dr	0.42	230	1.70	RECONSTRUCTION	\$ 334,685.17
PROFESSIONAL VILLAGE CIR	Sea Island Pkwy-Circle	0.12	1500	1.72	SLURRY SEAL	\$ 4,400.29
BARBERRY LN	Baywood Dr-Terminus	0.02	60	1.74	SAMI	\$ 4,574.13
CORDGRASS LOOP	Dolphin Pt Dr- Dolphin Pt Dr	0.16	90	1.74	SAMI	\$ 30,763.91
AVOCET ROAD	N Forest Beach Dr-Dune Ln	0.07	400	1.77	FDR	\$ 55,759.72
FOREST FIELD RD	Parris Island Gtwy to Clydesdale Ct	0.18	900	1.82	HMA OVERLAY	\$ 45,658.75
PRESCOTT RD	Old Sheldon Church Rd-Terminus	0.76	400	1.83	HMA OVERLAY	\$ 160,249.08
PRINCE WILLIAM DR	Azalea Dr-Terminus	0.16	220	1.83	FDR	\$ 104,338.40
COTTON CT	Planters Cir-Terminus	0.02	40	1.85	IN PLACE RECYCLING	\$ 17,132.88
SHETLAND LN	Clydesdale Cir- Clydesdale Cir	0.06	40	1.85	IN PLACE RECYCLING	\$ 41,748.17
CEDAR CREST CIR	Sams Point Rd- Sams Point Rd	0.30	340	1.89	FDR	\$ 189,167.52
BROADLAND CIR	Hollowtail Dr- Willowtrace Ln	0.26	470	1.97	FDR	\$ 207,695.73
BUCKWALTER PARKWAY (Bluffton Pkwy to Bluffton Pkwy South)		1.45			Reclaimite Yr 3 Overlay	\$ 34,812.20
PARKSIDE DR		1.24			Reclaimite Yr 3 Overlay	\$ 26,684.90
PERSIMMON ST		0.74			Reclaimite Yr 3 Overlay	\$ 14,252.20
RIVERS END DR		0.36			Reclaimite Yr 3 Overlay	\$ 6,517.60
ELEANORE FINE RD		0.06			Reclaimite Yr 3 Overlay	\$ 1,083.10
OAKVIEW ROAD		0.56			Reclaimite Yr 3 Overlay	\$ 14,170.10
		12.19				\$ 2,219,698.69



**RESOLUTION 2019 / 24**

**WHEREAS**, the improvement of County owned dirt roads enhances the quality of life for County residents; and

**WHEREAS**, improvements to these dirt roads provide better all-weather performance and reduces annual maintenance costs of those roads; and

**WHEREAS**, the program priorities are based upon objective criteria to provide the best use of the limited funds established for this purpose; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that County Council establishes a prioritized 5 Year Dirt Road paving program:

Adopted this 10<sup>th</sup> day of June, 2019.

COUNTY COUNCIL OF BEAUFORT COUNTY

By:   
\_\_\_\_\_  
Stuart Rodman, Chairman

Attest:

  
\_\_\_\_\_  
Clerk to Council

# Beaufort County Dirt Road Paving - 5 Year Plan

4-Jun-19

## Year 1 Recommendations

Council District	ROAD NAME	Approx Length	Existing ROW	Road Score	Road Ranking	TERMINI DESCRIPTION	ENGINEERS ESTIMATE
<b>Dirt Road Paving #51A</b>							
5	Rice Road	0.25	complete	79.96	5	Broad River Blvd to Inwood Plantation Rd.	\$ 311,638
3	Salicornia Drive	0.29	complete	70.27	9	Marsh Hawk Dr to Terminus	\$ 361,500
3	Wards Landing Road	0.44	complete	64.52	17	Sea Island Pkwy to Worthington Rd	\$ 548,482
1	George Williams Lane	0.62	underway	95.17	2	Wm. Campbell Ln to Kelly Rd	\$ 772,861
<b>Miles 51A</b>		<b>1.60</b>				<b>Cost Estimate 51A</b>	<b>\$ 1,994,480</b>
<b>Dirt Road Paving #51B</b>							
7	Davis Road	0.23	complete	79.44	6	Okatie Hwy to Hubbard Lane	\$ 286,707
10	Wright Place	0.24	complete	78.90	7	Squire Pope Rd to Terminus	\$ 299,172
5	Wickecliff Place	0.08	complete	67.11	13	Palomino Dr to Terminus	\$ 99,724
<b>Miles 51B</b>		<b>0.55</b>				<b>Cost Estimate 51B</b>	<b>\$ 685,603</b>

## Year 2 Recommendations

Council District	ROAD NAME	Approx Length	Existing ROW	Road Score	Road Ranking	TERMINI DESCRIPTION	ENGINEERS ESTIMATE
1	Twickenham Road	0.92	underway	80.36	4	Old Sheldon Church Rd to Terminus	\$ 1,168,262
3	David Green Road	0.46	underway	68.70	11	Capers Island Rd to Terminus	\$ 584,131
6	Harrison Island Road	0.65	none	95.73	1	Pinckney colony Rd to Terminus	\$ 825,403
2	Eddings Point Road	0.26	none	94.43	3	Eddings Point Rd to Eddings Point Rd (Pvt)	\$ 330,161
<b>Total Miles</b>		<b>2.29</b>				<b>Cost Estimate Total</b>	<b>\$ 2,907,957</b>
							<b>Year 2</b>

## Year 3 Recommendations

Council District	ROAD NAME	Approx Length	Existing ROW	Road Score	Road Ranking	TERMINI DESCRIPTION	ENGINEERS ESTIMATE
1	Northview Drive	0.42	none	75.26	8	Perry Clear Dr to Northview Dr (Pvt)	\$ 543,123
9	Prospect Road	1.22	none	69.16	10	Pappys Landing to Billie Burn Ln	\$ 1,893,172
7	Rainbow Road	0.32	none	67.88	12	Gibbet Rd to Rainbow (Pvt)	\$ 413,808
<b>Total Miles</b>		<b>1.96</b>				<b>Cost Estimate Total</b>	<b>\$ 2,850,103</b>
							<b>Year 3</b>

## Year 4 Recommendations

Council District	ROAD NAME	Approx Length	Existing ROW	Road Score	Road Ranking	TERMINI DESCRIPTION	ENGINEERS ESTIMATE
9	Church Road	0.63	none	66.09	14	Haig Point Rd to School Rd	\$ 995,236
9	School Road	1.58	none	65.20	15	Benjies Point Rd to Oakridge Ln	\$ 2,495,989
<b>Total Miles</b>		<b>2.21</b>				<b>Cost Estimate Total</b>	<b>\$ 3,491,225</b>
							<b>Year 4</b>

## Year 5 Recommendations

Council District	ROAD NAME	Approx Length	Existing ROW	Road Score	Road Ranking	TERMINI DESCRIPTION	ENGINEERS ESTIMATE
3	James D Washington	0.70	complete	63.54	18	Storyteller Rd to Orange Grove Rd	\$ 937,825
5	Leo Green Road	0.38	none	61.64	19	Broad River Blvd to Leo Green Rd (Pvt)	\$ 509,105
2	Dolphin Watch Point	0.07	complete	60.66	20	Coosaw River Dr to Palmetto Grove Ln	\$ 93,783
6	Graves Road	0.83	none	60.10	21	Fording Island Rd to Terminus	\$ 1,111,993
<b>Total Miles</b>		<b>1.98</b>				<b>Cost Estimate Total</b>	<b>\$ 2,652,705</b>
							<b>Year 5</b>

2012/25

**RESOLUTION  
Policy Statement 15**

**A RESOLUTION APPROVING THE BEAUFORT COUNTY POLICY FOR WORKING ON PRIVATE PROPERTY.**

**WHEREAS**, Beaufort County employees shall not enter private property for the purpose of correcting drainage problems, unless the Engineering Department, the Stormwater Management Utility, or the Public Works Department can conclusively determine that actions of Beaufort County or another government entity created the problem. County employees shall obtain permission from the private property owner, in the form of formal written easements or rights-of-way, before entering the private property to correct problems caused by the actions of Beaufort County or other government entities. The County Administrator may recommend an exception to this policy based upon the health and welfare of the residents of the private property in question or their neighbors, and refer his recommendation to the Public Facilities Committee for its review and recommendation to the Council.

**WHEREAS**, This policy encourages Beaufort County employees to secure easements or rights-of-way to traverse property with ditches and other infrastructure so as to move water in the best interest of the Beaufort County Stormwater Management Program. Before any drainage work on private property may be done without properly executed easements or rights-of-way obtained in accordance with paragraph 2 above, the County Administrator must approve the work, after appropriate recommendation(s) from the Engineering and/or Public Works Departments.

**NOW THEREFORE, BE IT RESOLVED**, the Beaufort County Council does approve the Policy for Working on Private Property.

Adopted this 10<sup>th</sup> day of September 2012.

**COUNTY COUNCIL OF BEAUFORT COUNTY**

By: Wm. Weston J. Newton  
Wm. Weston J. Newton, Chairman

ATTEST:

Suzanne M. Rainey  
Suzanne M. Rainey, Clerk to Council

Amending Policy Statement #15, adopted July 28, 2003.

**RESOLUTION**

**A RESOLUTION APPROVING THE BEAUFORT COUNTY POLICY FOR WORKING ON PRIVATE PROPERTY.**

**WHEREAS**, Beaufort County Council has designated certain public roads that are maintained by the County's Public Works Department. (Other "public roads" within the County are designated and maintained by the Federal or State governments). All public roads are designated and maintained as public roads by the County Public Works Department; all other roads are private roads. Beaufort County employees shall not enter private property for the purpose of repairing or improving non-public roads, except as provided hereunder.

- (A) Citizens who have not asked for their roads to be converted from private road(s) to a public road(s) may apply to the County Administrator (County Engineer) by petition to have their road(s) classified as "County maintained public roads". Such roads shall not be maintained until the appropriate rights-of-way or easement are donated to the County, and the property owner agrees the road(s) will be designated a "public road(s)" and the petition has been accepted.
- (B) It is the policy of Beaufort County that it will not maintain "private driveways" as defined herein. A "private driveway" is defined as any vehicular pathway where ownership of the land abutting both sides of such pathway is the same and the pathway serves less than six (6) discrete dwelling units, and the property owners have not granted either an easement or a right-of-way to the County, as appropriate and the road is not designated as a public road.
- (C) Exceptions to this policy may be granted, on a case-by-case basis, by a majority vote of County Council upon the recommendation of the County Administrator. Exceptions to this policy will be considered: upon receipt of a petition in writing from all the property owner(s) of a "private driveway" that serves five (5) or more discrete dwelling units, and the property owner(s) agreement to execute either an easement or a right-of-way (or assignment thereof) to the County as appropriate, and accept a public road designation. The County Administrator may recommend an exception to this policy based upon medical needs of occupants of private dwelling units abutting "private driveways", and refer his recommendation to the Public Services Committee for its review and recommendation to Council.

**WHEREAS**, Beaufort County employees shall not enter private property for the purpose of correcting drainage problems, unless the Engineering Department, the Stormwater Management Utility, or the Public Works Department can conclusively determine that actions of Beaufort County or another government entity created the problem. County employees shall obtain permission from the private property owner, preferably in the form of formal written easements or rights-of-way, before entering the private property to correct problems caused by the actions of Beaufort County or other government entities. The County Administrator may recommend an exception to this policy based upon the health and welfare of the residents of the

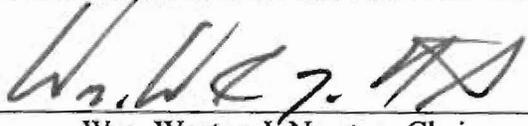
private property in question or their neighbors, and refer his recommendation to the Public Services Committee for its review and recommendation to the Council.

**WHEREAS**, This policy encourages Beaufort County employees to secure easements or rights-of-way to traverse property with ditches and other infrastructure so as to move water in the best interest of the Beaufort County Stormwater Management Program. Before any drainage work on private property may be done without properly executed easements or rights-of-way obtained in accordance with paragraph 2 above, the County Administrator must approve the work, after appropriate recommendation(s) from the Engineering and/or Public Works Departments.

**NOW THEREFORE, BE IT RESOLVED**, the Beaufort County Council does approve the Policy for Working on Private Property.

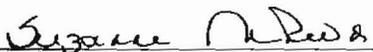
Adopted this 28<sup>th</sup> day of July, 2003.

**COUNTY COUNCIL OF BEAUFORT COUNTY**

By: 

Wm. Weston J. Newton, Chairman

ATTEST:

  
Suzanne M. Rainey, Clerk to Council

## **POLICY FOR THE ACCEPTANCE OF PRIVATE ROADS**

Policy Statement (PS-15), adopted by County Council on July 28, 2003, outlined the County's policy with regard to "Working on Private Property". As a related issue, Policy Statement-15 (PS-15) also outlines a general procedure for qualifying and accepting private roads into the County's road maintenance inventory.

The demand for private road acceptance has grown significantly since the adoption of PS-15. County Council recognizes the necessity of treating private road acceptance as a separate issue, and wishes to clarify and refine the acceptance procedure. The new policy set forth herein, is intended to supersede only those portions of PS-15 that deal with the acceptance of private roads and the definitions of "private road" and "private driveway".

### **Definitions:**

1. Private road: a road, street or other vehicular pathway, paved or unpaved, that is owned and maintained by a non-governmental body (e.g., private individual or individuals), property owners association, developer, etc., and that has not been designated for public use.
2. Private driveway: a vehicular pathway where ownership of the land abutting both sides of such pathway is the same.
3. Dwelling unit: any residential unit, including detached, single-family dwellings, townhouse units, condominium units, individual apartments, and mobile homes. Dwellings may be owner-occupied or rental units

### **Qualifying Requirements**

To be considered for acceptance, a private road must meet each of the four criteria listed below:

1. Not a "private driveway as defined above
2. Directly accessible by a public road
3. Serve at least six (6) dwelling units
4. Property owners must submit a "Road Acceptance Application" as outlined below.

### **Road Acceptance Application**

1. Submission of written application (petition): any property owner with land abutting a private road may request a "Road Acceptance Application" from the County Engineering Division:

- (a) Requests will be forwarded to the R/W Manager who will return an application form and a list of the names and mailing addresses of the abutting property owners;
  - (b) It will be the applicant's responsibility to have each and every owner sign the application and then return the completed document to the R/W Manager. One hundred percent (100%) participation on the part of the property owners is required for acceptance consideration;
  - (c) The R/W Manager will ensure that all necessary signatures have been obtained. He/she will notify the applicant of any deficiencies.
2. The completed application indicates the property owners' willingness to:
- (a) Donate that amount of land needed to assemble a 50-foot wide right-of-way. A lesser right-of-way may be considered if it can be demonstrated that it is not feasible to assemble a full 50' right-of-way;
  - (b) Donate any existing or proposed drainage easements that the Public Works Department considers necessary for adequate drainage;
  - (c) Have the road designated for public use.
3. The completed application also indicates the property owners' permission for County employees to enter their property, as necessary, for the purpose of inspecting the existing roadway, assessing drainage needs, and surveying the proposed 50' right-of-way.

### **Right-Of-Way Deeds**

When it is determined that an application has been properly executed, the R/W Manger will prepare the necessary right-of-way deeds. Each deed will reference the County's survey of the proposed 50' right-of-way. The deeds will be mailed to the property owner at the address used by the County Treasurer for property tax mailings. All deeds must be properly executed and returned to the R/W Manager.

### **Road Inspection**

R/W Manager will determine the length of the road and the number of discrete dwelling units served by the road. He/she will pass this information on to the Public Works Director, whose staff will conduct an inspection of the existing roadway for the purpose of assessing needed repairs, drainage adequacy, and the estimated cost of bringing the road up to acceptable condition. A summary of these findings, along with comments and recommendations, will be returned to the R/W Manager.

**Public Facilities Committee Agenda Item**

The R/W Manager will prepare an agenda item summarizing all the data regarding the subject road. The agenda item will include the recommendations, if any, of the Engineering Division and Public Works Department.

**Public Facilities Committee and County Council**

An affirmative vote by simple majority, first by the Public Facilities Committee and then by County Council, is required for road acceptance.

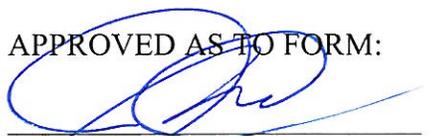
**NOW, THEREFORE, BE IT RESOLVED**, the Beaufort County Council has approved the Policy for the Acceptance of Private Roads.

Adopted this 28<sup>th</sup> day of October, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

By:   
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

  
Joshua A. Gruber, Staff Attorney

ATTEST:

  
Suzanne M. Rainey, Clerk to Council

## C FUND PROGRAM FY 2018 - 19

		Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
<b>C FUND BALANCE July 2018</b>	<b>23430011-XXXX</b>	6,525,302	6,525,302	6,274,871	6,296,623	5,648,918	4,285,075	3,974,846	3,743,310	3,937,288	3,845,640	3,681,240	3,826,070	3,071,783
<b>CASH RECEIPTS</b>														
C Funds Monthly Recurring Revenue	23430001-43050	145,796	157,172	182,454	154,058	183,458	146,496	202,163	169,009	156,802	183,697	182,944	191,377	2,055,428
C Funds Donor Bonus			356,567											356,567
C Fund Interest Received	23430001-46010													0
C Fund Interest Non-Recuring	23430001-46011	362	1,149	881	1,637	2,450	1,179	1,309	1,221	607	1,785	1,981	861	15,421
Return FY 2017-2018					19,439	47,860								67,299
2017 Unencumbered balance	23430001-43050						133,845							133,845
C Fund Reserved													-500,000	
<b>TOTAL C Fund REVENUE</b>		<b>146,158</b>	<b>514,889</b>	<b>183,335</b>	<b>175,135</b>	<b>233,767</b>	<b>281,520</b>	<b>203,472</b>	<b>170,230</b>	<b>157,409</b>	<b>185,482</b>	<b>184,925</b>	<b>-307,761</b>	<b>2,628,561</b>
<b>MONTHLY EXPENDITURES/COMMITTED FUNDS</b>		<b>396,589</b>	<b>493,137</b>	<b>831,039</b>	<b>1,538,979</b>	<b>543,996</b>	<b>513,056</b>	<b>9,494</b>	<b>261,878</b>	<b>321,810</b>	<b>40,653</b>	<b>939,211</b>	<b>1,151,646</b>	
<b>CURRENT BALANCE</b>		<b>6,525,302</b>	<b>6,274,871</b>	<b>6,296,623</b>	<b>5,648,918</b>	<b>4,285,075</b>	<b>3,974,846</b>	<b>3,743,310</b>	<b>3,937,288</b>	<b>3,845,640</b>	<b>3,681,240</b>	<b>3,826,070</b>	<b>3,071,783</b>	<b>1,612,376</b>

FUNDS APPROPRIATED BY PROJECT														
PROJECT	ACCOUNT	ORIGINAL CONTRACT	CO 1	CO 2	CO 3	CO 4	CO 5	CO 6						FINAL CONTRACT AMOUNT
<b>PROFESSIONAL SERVICES / ENCUMBRANCES</b>	51160	10,500												10,500
<b>CONTRACT 50WE</b>		<b>2,748,050</b>												
ALBERTHA FIELDS ROAD	54764	599,429	4,800	2,921	76,830	57,964	1,034							742,978
ALMOND DRIVE	54765	239,015	-6,400											232,615
COKER LANE	54766	303,233	1,940	-14,220	9,075	-5,132								294,896
DEVONWOOD DRIVE	54767	336,813	14,147	9,440										360,400
MARY SMALLS ROAD	54768	229,684	-4,881											224,803
SHINEY ROAD	54769	929,576	-51,888	-13,556										864,132
MONOTUBE MAST ARMS	54910	187,000												187,000
PARIS AVE-RIBAUT TRAFFIC SIG.	54911	20,000												20,000
US 278 SIGNAL TIMING IMPROVEMENT	54912	73,486												73,486
POPE AVE RESURFACING	54929	850,000												850,000
BEAUFORT RESURFACING MISC	54932	290,000												290,000
BLUFFTON PKWY ROUNDABOUT MAST	54940	40,653												40,653
<b>2018 ROAD RESURFACING</b>		<b>3,204,511</b>												
ARROW	54939	190,000	0											190,000
BEACH CITY	54939	230,000	5,206											235,206
LEG O MUTTON	54939	100,000	40,349											140,349
NEW ORLEANS	54939	125,000	13,189											138,189
STARFISH	54939	35,000	0											35,000
WEXFORD	54939	20,000	1,445											21,445
BLUFFTON PKWY	54939	710,000	10,956											720,956
BLUFFTON PKWY 2	54939	305,000	21,645	35,122										361,767
BLUFFTON PKWY 3	54939	20,000	0											20,000
BLUFFTON PKWY 4	54939	75,000	0											75,000
RED CEDAR	54939	10,000	0											10,000
MALPHRUS	54939	225,000	74,800	32,495										332,295
<b>MCCRACKEN (TAG FUNDS)</b>	2342001T-54939	275,000	3,150	14,310										
<b>BC ROAD RESURFACING YR 2 (EST \$1,499,760)</b>		<b>2,660,000</b>												2,660,000
IFB 110518E - Road Resurfacing Bluffton Pkwy (Buckwalter Pkwy to Buck Island Rd)	54941	925,000	55,650	-14,110	1,068									967,608
IFB 110518E - Road Resurfacing Buckwalter Pkwy (Bluffton Pkwy to May River)	54941	571,000												571,000
IFB 110518E - Road Resurfacing Buckwalter Pkwy (Fording Island to Bluffton Pkwy)	54941	939,000												939,000
MISC COSTS	54941													
TAG														

EXPENDITURES YTD															
PROJECT	PURCHASE ORDER	PREVIOUS EXPENDITURES	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
<b>OPERATIONAL EXPENSES</b>			10,500						138	102	47		32		10,818
<b>PROFESSIONAL SERVICES</b>									238					55	293
<b>CONTRACT 50WE</b>															0
ALBERTHA FIELDS ROAD	20190169		217,280	36,914	168,412	87,435	191,094								701,135
ALMOND DRIVE	20190170		5,851	35,161	142,777	11,860	0	0	0	21,089					216,738
COKER LANE	20190171		74,533	67,190	72,043	16,918	0	0	0	36,647					267,330
DEVONWOOD DRIVE	20190172		31,050	178,536	79,491	7,179	0	0	0	33,525					329,781
MARY SMALLS ROAD	20190173		0	41,163	40,050	74,672	0	0	0	48,038					203,923
SHINEY ROAD	20190174		57,375	131,500	296,987	176,816	0	0	0	119,948					782,625
MONOTUBE MAST ARMS															0
PARIS AVE-RIBAUT TRAFFIC SIG.	20190090/0304			2,673	31,280										33,953
US 278 SIGNAL TIMING IMPROVEMENT	20190107						35,219								35,219
POPE AVE RESURFACING															0
BEAUFORT RESURFACING MISC													191,634		191,634
BLUFFTON PKWY ROUNDABOUT MAST	20190406										40,653				40,653
<b>2018 ROAD RESURFACING</b>															0
ARROW	20190022				168,750						31,600				200,350
BEACH CITY	20190023				198,000			4,685			32,521				235,206
LEG O MUTTON	20190024							118,412			21,937				140,349
NEW ORLEANS	20190025				103,928		11,870				22,391				138,189
STARFISH	20190026						29,693				5,307				35,000
WEXFORD	20190308						17,100				4,345				21,445
BLUFFTON PKWY	20190027				625,500		9,860				87,446				722,806
BLUFFTON PKWY 2	20190028				67,921		239,670				54,177				361,767
BLUFFTON PKWY 3	20190029						18,000				2,000				20,000
BLUFFTON PKWY 4	20190032						65,520				9,480				75,000
RED CEDAR	20190030						9,000				1,000				10,000
MALPHRUS	20190031						259,020				44,030				332,296
MISC COSTS	VARIOUS						18,663	9,119	2,530	5,530					35,841
<b>MCCRACKEN (TAG FUNDS)</b>	20190033														0
<b>BC ROAD RESURFACING YR 2 (EST \$1,499,760)</b>															0
IFB 110518E - Road Resurfacing Bluffton Pkwy (Buckwalter Pkwy to Buck Island Rd)	20191209													637,920	637,920
IFB 110518E - Road Resurfacing Buckwalter Pkwy (Bluffton Pkwy to May River)	20191219													483,750	483,750
IFB 110518E - Road Resurfacing Buckwalter Pkwy (Fording Island to Bluffton Pkwy)	20191218												747,545	29,920	777,466
MISC COSTS	VARIOUS														
TAG															0
<b>SUBTOTAL</b>			<b>396,589</b>	<b>493,137</b>	<b>831,039</b>	<b>1,538,979</b>	<b>543,996</b>	<b>513,056</b>	<b>9,494</b>	<b>261,878</b>	<b>321,810</b>	<b>40,653</b>	<b>939,211</b>	<b>1,151,646</b>	<b>7,041,487</b>
<b>TOTAL PAID OUT</b>			<b>396,589</b>	<b>493,137</b>	<b>831,039</b>	<b>1,538,979</b>	<b>543,996</b>	<b>513,056</b>	<b>9,494</b>	<b>261,878</b>	<b>321,810</b>	<b>40,653</b>	<b>939,211</b>	<b>1,151,646</b>	<b>7,041,487</b>

<b>STREET_NAME</b>	<b>LENGTH</b>
ABDULLAH LN	815
AIRPORT CIR	3,208
ALICE LADSON DR	917
ALSTON FIELD DR	979
ARD RD	2,207
ARUM CIR N	814
ARUM CIR S	549
ASHTON DR	2,706
BAILEY CIR	6,527
BERMUDA BLUFF RD	1,306
BIBLE CAMP RD	1,982
BOSTICK ROAD	280
BRANFORD CIR	3,931
BRIARS CREEK RD	1,956
BRIDGEWOOD RD	4,325
BUD MILEY DR	2,351
CAMPBELL RD	1,842
CAPERS ISLAND CIR	2,482
CATTLE EGRET LN	1,100
CHISHOLM HILL RD	4,149
CLUB RD	1,361
COASTAL SEAFOOD RD	1,857
COFFIN BLF	172
COMET LN	1,219
COOSAW RIVER DR	9,520
CREEK VIEW DR	1,374
CUBBY LN	939
DASH RD	1,399
DAVID GREEN RD	2,241
DOCKSIDE LN	655
DOG CREEK RD	1,175
DOLLY LN	996
DOLPHIN WATCH PT	375
DOWITCHER CT	380
EDDINGS POINT RD	1,368
EDWARD CT	285
ESTELLE RD	612
EUGENE DR	1,103
EVERGREEN LN	1,527
FERTILE RD	938
FLORA DR	1,515
FLOYD RD	2,293
FRAZIER LANDING RD	912
FREDERICKA TAYLOR LN	686
GADWALL DR E	1,102
GEECHIE RD	382
GEORGE WILLIAMS LN	3,281
GILLISON LOOP	1,253
GLASS RD	655
GLOVER RD	777
GODLEY RD	1,903
GOLDEN DOCK RD	914
HALF MOON ISLAND RD	6,022
HAMRICK DR	588
HARBOR OAKS LN	581
HARBOR RIVER CIR	2,915
HARBOR RIVER DR	1,229
HAROLD RIVERS RD	1,313
HAYNES RD	1,641
HAZEL FARM RD	1,580
HERON DR	1,850
HONEYBEE ISLAND RD	1,259
HORSE PEN CIR	2,759
HUSPAH CREEK DR	2,913
IHLY FARM RD	1,520
INDIAN HILL RD	3,603
INDIAN POINT RD	1,355
ISAIAH LN	510
JAMES D WASHINGTON RD	3,679
JENKINS PORT RD	1,795
JESSE CHISHOLM RD	1,509
JOE CAPERS RD	2,416
JUDGE ISLAND DR	1,413
KATO LANE	1,036
KELLY RD	1,271

KLINE CIR	1,543
Lake Melton St	480
LANDING HILL RD	1,015
LANGFORD RD	2,587
LARRYS RD	1,148
LASHER ST	463
LEO GREEN RD	2,002
LIGHTSEY RD	1,467
LUELLA ST	590
SUNSET BLF	1,087
LUTHER LN	752
MALLARD CT	267
MAYBERRY LN	550
MEDIA LANE	702
MILKWEED	456
MITCHELL RD	2,434
MONTGOMERY LN	1,266
MR MCBRYDE LN	593
MULLET ALY	328
NAJAS DR	518
NIX RD	1,222
NORTHVIEW DR	2,192
NYSSA LN	648
OAKHURST RD	1,291
OLD COUNTRY DR	277
OLD RAIL BED RD	2,869
OREE RD	1,455
OXEYE LN	488
OYSTER FACTORY RD	789
PAIGE POINT BLF	14,934
PAIGE POINT LNDG	3,061
PAP KEE LN	1,530
PATSY WHITE DR	1,352
PAUL HEYWARD DR	215
PETES RD	398
PINELAND AVE	2,666
PINEY LN	1,400
PLAYER RD	1,351
PRAYER HOUSE RD	1,302
PRESCOTT RD	793
PRIESTER RD	1,498
PURSLANE DR	642
QUIET COVE WAY	3,980
RELATIVE LN	639
RENELL RD	790
REYNOLDS HOWARD DR	858
RICE RD	1,357
ROBINSON HILL CT	385
ROSE PETAL DR	488
RUBIE LN	1,797
RUSS POINT BOAT LNDG	2,195
SALICORNIA DR	1,527
SANDSTONE CIR	816
SANGSTER RD	90
SAULS DR	297
SAWGRASS CT	290
SAWGRASS DR	1,366
SCURPUS CT	401
SEA PINES DR	7,997
SEASHELL DR	1,347
SEIGLER RD	4,114
SHED RD	2,788
SHELL POINT RECREATION PK	613
SHERMAN DR	2,685
SIMMONS RD	2,223
SIXTH ST	418
SMALLS DR	1,284
SPARKLEBERRY DR	1,640
SPARTINA ST	1,096
STILL SHADOW DR	1,363
SUGAR HILL LANDING RD	367
SWEET GRASS DR	1,330
TOOMER RD	745
TROPICANA RD	3,362
TWICKENHAM RD	7,340
VIDALIA RD	1,013
VIOLA SMALLS LN	894

WARDS LANDING RD	2,344
WICKECLIFF PL	425
WILDCAT LN	508
WILLIAM JENKINS RD	1,591
WILLIE MOODY LN	300
WINDWOOD LN	1,234
WITSELL RD	25,609
WORTHINGTON RD	1,615
<b>North of the Broad River</b>	<b>55.0</b>
	<b>160</b>
ANNS AVE	173
BASS ST	329
BEACH RD	5839
BENJIES POINT RD	4598
BLUEBELL LANE	1699
BOLDEN DR	764
CALHOUN PLANTATION RD	3393
CARVIN RD	4806
CC HAIGH JR BOAT LANDING	802
CHERRY POINT RD	3948
CHERRY POINT RD N	2760
CHURCH RD	3307
CRYSTAL BEACH LN	413
DAVIS RD	1202
DRUM ST	149
EAGIN COURT	430
ECHOTANGO RD	2202
ELKINS AVE	299
FOX ISLAND RD	2045
FRANCES JONES BLVD (POR)	825
FRANCES JONES BLVD (POR)	953
FREEPORT RD	1299
GASTON PLANTATION RD	778
GIBSON DR	793
GRAVES RD	4399
HARRISON ISLAND RD	3445
KIRKS BLUFF RD	587
MARTHA LN	1096
MARYFIELD RD	902
MITCHELLVILLE ROAD	2032
MOURNING DOVE LN	1086
N STAR LN	168
O CONNOR ROAD	828
OKATIE BLUFF RD	3313
OLD HAIG POINT RD	7174
PAPPYS LANDING RD	2102
POINTE VISTA RD	923
PRITCHARD FARM LN	1245
PRITCHARD FARMS CT	1098
PRITCHER POINT RD	3989
PROSPECT RD	6447
RAINBOW RD	1682
RAWSTROM DR	2805
SCHOOL RD	8362
SHEEPSHEAD ST	416
SUTLER RD	2122
THOMAS COHEN DRIVE	739
TOWER RD	1609
TURTLE BEACH RD	4557
ULMER RD	2020
WATERS AVE	2159
WHITING ST	300
WRIGHT PLACE	1247
<b>South of the Broad River</b>	<b>21.3</b>
	<b>53</b>
	<b>Miles</b>
<b>North of the Broad River</b>	<b>55.0</b>
<b>South of the Broad River</b>	<b>21.3</b>
<b>Totals</b>	<b>76.4</b>